



KIRKWOOD *Wedding* INFORMATION

Ceremony Sites

The Meadow at Kirkwood

The meadow at Kirkwood is a true mountain setting complete with rustic wood benches a birch tree arbor and views of the entire Kirkwood Valley.

- Accommodates up to 150 guests seated on benches. Additional seating is available upon request.
- Outdoor Setting

The Village Plaza

The village plaza ceremony site is located directly next to The Wall Bar overlooking Kirkwood's signature peaks. Let this big-mountain locale enhance your unforgettable experience

- Accommodates up to 150 guests seated.
- \$1 per chair fee for Village Plaza Ceremonies
- Outdoor setting

Reception Venues

Red Cliffs Lodge

This lodge serves as a fantastic venue for large parties with an expansive bar, fire place, pool table, stage and rows of windows which surround the room providing panoramic views of the mountain and valley.

- Accommodates up to 200 guests
- Indoor setting

The Wall Bar

Located in the heart of the Mountain Village in the Lodge at Kirkwood, The Wall Bar includes a fireplace, full bar and an outdoor patio area and captures majestic sunsets and breathtaking views of the area and mountains surrounding the main village.

- Accommodates up to 100 guests for dinner seated inside
- Accommodates up to 150 guests for dinner seated outside
- Indoor and Outdoor setting

Wedding Package \$3,500

Weddings at Kirkwood are available June 1st – October 1st (Excluding Holidays) Food & Beverage Minimum: \$7,000

Wedding Package includes the following:

- Meadow or Village Ceremony Site
- Reception Site for 5 Hours
- Set up and breakdown of venue for your event on the contracted date
- Ceremony rehearsal space and time
- Ceremony Benches in Meadow
- Water station at Ceremony location
- Reception tables and Banquet Chairs
- Head Table or Sweetheart Table
- Additional Tables for Gifts, Cake, Guest book etc...
- White or Off-White Linens & Napkins
- Place Settings and Water Glasses
- Bartender Service
- Dance Floor
- Cake Cutting and Serving
- On-Site Venue Coordinator
- Discount on Lodging for you and your guests
- Village Games – Giant Chess Set, Janga and Cornhole
- Indoor or Outdoor Café Lights (Location Dependent)
- After Hours Security and Lodging Representative

Catering:

Cocktail Hour: We provide a variety of tray passed or displayed appetizers for your guests to enjoy during cocktail hour.

Dinner Service: We have "build your own buffet" options starting at \$24.95 per person which include your choice of entrees, sides and salads. All buffets are accompanied by complementary soft drinks, coffee and tea service.

Bar Service: We are flexible when it comes to finalizing bar selections and can create a bar to fit your budget. Whether you would like your guests to pay for their drinks or you prefer to host alcohol throughout the event, we can customize the bar to fit your needs.

Dessert: We offer a few dessert options but will allow you to bring in your own cake or dessert for your wedding from a licensed vendor. Please see our preferred vendors list for local bakery information.

Personal Food and Beverages: All food, liquor, and beer must be provided by and prepared by Kirkwood Mountain Resort. No food and beverage of any nature may be brought into any function space, with the exception of the wedding cake and wine.

Please request a catering menu from your Sales Manager

Rehearsal Dinner & Brunch:

Rehearsal Dinner & Brunch Locations:
Red Cliffs Club or Off The Wall Bar and Grill

Site Fee: \$100 per hour (5 hrs. max)
Food and Beverage Minimum: \$1,500

Site Fee includes the following:

- Site for contracted amount of time
- Set up and breakdown of venue for your event
- Reception tables and Banquet Chairs
- Additional Tables if needed
- White or Off-White Linens & Napkins
- Place Settings and Water Glasses
- Bartender Service
- Indoor or Outdoor Café Lights (Location Dependent)
- After Hours Security

After Party:

After Party Location: Red Cliffs Club
Food is mandatory at After Parties – See After Party Menu

Site Fee: \$500 per hour (must conclude by 12am)
Food and Beverage Minimum: N/A

After Party Site Fee includes the following:

- Site for contracted amount of time
- Set up and breakdown of venue for your event
- Existing Tables and Chairs
- Cocktail Tables and Bar Stools
- White or Off-White Linen
- Fire Place and Pool Table
- Bartender Service
- Smart Flat Screen TV and Speakers for iPod Hookup
- After Hours Security

Event Policies and Considerations

- **Payment**
A signed event contract and wedding package deposit is required to confirm your event date. Requested dates will be placed on hold for two weeks from the proposal date at no charge. Final menu choices are due one month prior to event date and a guaranteed guest count must be confirmed two weeks prior to event date. Final payment is due thirty days prior to your event date. Incidentals are charged immediately after.
- **Service Charge and Sales Tax**
A service charge of 20% will be charged to the cost of food and beverages, along with a 3.5% resort fee and California State sales tax.
- **We provide a venue coordinator, do you need a wedding Planner?**

A Venue Coordinator is employed by Kirkwood and primarily specializes in booking social events and weddings at Kirkwood. Once you have booked a wedding with us, we will help you with planning your menu, bar, floor plan, and timeline. We will also create the lodging group code and Banquet Orders for the staff to follow, and handle all of your payments.

A Wedding Planner, is a personal consultant who is employed by you and depending on what you contract him or her for, they are with you in all aspects of the planning and execution of your wedding. Your planner will be at hand to assist without hesitation in the negotiation process, will mediate when needed, will design, shop, travel, research, and suggest, will be a confidant to every detail and really help eliminate most of the stress that comes with planning a wedding. Your planner will attend meetings with you and on your behalf. Your planner will be the go-to person at your wedding and point of contact for all your vendors. And most importantly, your planner will be on hand the “day of” to manage every detail for the flawless execution of your event.

